

**Town of Wascott  
Douglas County, Wisconsin**

**Resolution 2013-05  
Reimbursement for Mileage Expense  
Amendment to Resolution 2011-12**

**WHEREAS**, the Town Board adopted Resolution 2011-12 (Sec. 60.321 of Wis. Statutes) fixing reimbursement for Town Board Supervisors to receive mileage reimbursement for Town of Wascott business related travel;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Wascott, Douglas County, Wisconsin, amends Resolution 2011-12 to state as follows:

- 1) Town Board supervisors shall receive mileage reimbursement for official Town business travel as follows:
  - Travel associated with education / training of the supervisor
  - Travel associated with **representing the Town** in meetings, hearings, etc. held by other governmental or quasi-governmental bodies, including but not limited to:
    - Meetings with state bodies such as the WisDOT, WisDNR, WisEMD
    - County board, county committee, or Board of Adjustment meetings, etc.
    - Meetings of the Wisconsin Towns Association
    - Meetings with the NWRPC
  - Travel to meetings dealing with projects paid for in full, or in part, by the Town if the meeting is held outside the Town of Wascott
  - Travel to meetings with projects paid for in full, or in part, by the Town if the meeting is a non-scheduled meeting (not regular monthly) held within the Town of Wascott, at the Town Hall or at the project site
  - Periodic visits to projects within the Town of Wascott. For example, Park projects, Conservation projects, Firewise projects – for inspection purposes
  - Planned internal inspections of infrastructure, for example inspecting driveway permit sites, and/or the periodic or emergency inspection of Town roads
  - Unplanned travel expenses such as travel required to fetch parts, tools and etc. as required and when necessary
- 2) Town Board supervisors **shall not receive** mileage reimbursement for regularly scheduled town meetings or for other meetings for which the Town has sole responsibility (with above noted exceptions), or shared responsibility with another governmental body. (For example, Town Board meetings, Town committee meetings, WVFD Meetings, GWEMS Meetings, Gordon/Wascott Joint Board Meetings, etc)

All requests for mileage reimbursement shall include a mileage reimbursement form(s) which shall be signed by the requesting Supervisor. Mileage reimbursement shall be the current IRS rate.

(If in doubt, and prior to travel, contact the Town Clerk or the Town Chairperson for clarification of whether an event qualifies for travel reimbursement)

This amendment shall go into effect retroactive to May 1, 2013. The town clerk shall properly post this resolution as required by law under Wis. Stats., 60.80 within 30 days of the below noted adopted date.

Adopted this 17<sup>th</sup> day of May, 2013.

By the Town Board:

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Greg Jensen - Town Chairman

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Doug Hanson - Town Supervisor

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Mike Stupak – Town Supervisor

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Lynn Koalska – Town Supervisor

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Rick Moravec – Town Supervisor

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Attest: Jeannette Atkinson – Clerk/Treasurer