Work Session – 6:30 p.m.
The work session was called to order by Chair Jim Boughner at 6:31 p.m. to review financial claims presented for payment by Clerk/Treasurer Atkinson. Board members present – Chair Boughner, Supervisors Fritzke, Stapp and Newsome and Clerk/Treasurer Atkinson. A Fritzke/Stapp motion to adjourn at 6:43 p.m.; motion carried.

Regular Board Meeting – 7:00 p.m.
1. Call to Order/Roll Call – The meeting was called to order by Chair Boughner at 7:02 p.m. Board members present – Chair Boughner, Supervisors Fritzke, Stapp, and Newsome, Clerk/Treasurer Atkinson and 16 guests.
2. Pledge of Allegiance was recited.
3. Approval of Consent Agenda
   a) Approval of Regular Town Board Meeting Minutes of August 2, and September 6, 2016
   b) Approval of Agenda
   c) Driveway Permit - Drinkman
   d) Treasurer’s Report
   e) Approval of September/October 2016 vouchers
   Supervisor Newsome removed item 3. a) Minutes of August 2, 2016 for the purpose of Board to approve. Consent agenda approved by unanimous consent.
4. Public Comments & Public Announcements – Patti McDermott related the WCC’s recent annual Meatball Dinner was a great success with 171 dinners sold. She thanked all Board members who attended. Rick Moravec- hopes the Board will consider Doug Hanson as Supervisor stating he is highly qualified to fill the position.
5. Monthly Reports
   a) Reports of Town Officers – Supv Stapp commented the Infrastructure Committee held its meeting Sept 20 discussing committee self-evaluation of duties; identify short and long term needs of committee and long range road plans. Supv Stapp attended a “Turnout for Transportation – Just Fix It” meeting on Sept 29 at the DC Government Center. This was one of 71 other county events held throughout the State. Purpose of Meeting – To have local officials call legislators to fix the state’s funding mechanism for transportation. The goal of the event was to put a spotlight on the critical projects and services in the region, and the need for the legislature to find a sustainable solution to Wisconsin’s transportation challenges. There is no planned increase in the state’s next biennial budget for transportation. The problem is there are no resources and funding is lacking at every level. Supv Newsome- The Finance Committee will meet Oct 10. Attended a DC WTA Unit meeting in Dairyland. Supv Fritzke-Town Plan Commission met Sept 29. Lots of building permits being issued. Chair Boughner announced that Highway Foreman John Lawler has retired effective October 10, 2016. Chair Boughner laid out his desire for protocol of board meetings, emphasizing that all will have their opportunity for input of the issues, however, orderly.
   b) Fire Department – Chief Michalek reported 6 medical.
   c) EMS Asst. Director – Stacey Vig reported 13 runs – 6/W; 5/G; 1/Minong; 1/SS. The Blood Drive hosted by the FD had 22 donors. The EMS is reviewing their bylaws.
   d) County Board Representative – Mary Lou Bergman. Absent
   e) Northwood School District Liaison – Sheryl Beglinger attended stated she will be the person representing the Northwood School. Sheryl provided a monthly calendar of activities and information on the “Fab Lab”. For public use of the Fab Lab, contact the school for more information on hours and days of use.
6. Specific Matters for Discussion and Possible Action –
   Consent agenda item 3.a – Minutes of August 2, 2106 removed by Supv Newsome for approval. A Fritzke/Boughner motion to approve; motion carried.
   a. Appointment of Town Supervisor – Chair Boughner stated the only applicant who applied for the open position of Town Supervisor was Doug Hanson by the advertised deadline. A Boughner/Atkinson motion finding the process sufficient to move ahead and vote and asked Board members to state “sufficient” or “unsufficient”.
      Roll Call Vote – Stapp, unsufficient; Fritzke, sufficient; Newsome, unsufficient; Atkinson, sufficient; Boughner, sufficient. Motion carried.
Chair Boughner presented to the Board, the only applicant who applied for the position of Town Supervisor by the advertised deadline - Doug Hanson, and asked for the vote. Chair Boughner stated he had, prior to the meeting, showed all Board members the letter of intent from Doug Hanson. The vote to appoint Doug Hanson as Town Supervisor – Yes – 3; No – 2. Appointment approved. The term of office will expire April 2018.
   b. Auditing Services Contract for 2016 – A Newsome/Fritzke motion to approve the Audit Services Contract for 2016 in the amount of $6,175; motion carried.
   c. Appointment of Member to Infrastructure Committee – A Boughner/Fritzke motion to approve the appointment of Robert Beglinger as a member to the Infrastructure Committee for a term of office to commence October 4, 2016 and to expire on April 30, 2019; motion carried.
   d. Purchase of FD Air Compressor – Chief Tom Michalek provided the Town Board with three (3) quotes as follows – 5 Alarm Fire & Safety Equipment - $24,384.43; Bendlin - $24,475.06; Pomasl Fire Equipment, Inc. - $26,672. Chief Michalek recommended the quote from 5 Alarm Fire & Safety Equipment in the amount of $24,384.43. A Staff/Fritzke motion to go with the low bid and recommendation from Chief Michalek for 5 Alarm Fire & Safety Equipment in the amount of $24,384.43 with the understanding there is enough money in the 2016 budget and if not, the balance would be taken from the Fire Department’s donation monies. Roll Call Vote – Stapp, yes; Fritzke, yes; Newsome, yes; Boughner, yes. Motion carried.
   e. Purchase of 2 Defibrilators for FD – Chief Michalek stated the defibs are getting old and need replaced. Chief Michalek stated that grants have come in for $2,000 from ECE and a $3,000 from Michael’s Corp and would like these monies applied to the purchase of the defibs. A Newsome/Stapp motion to approve the purchase of 2 defibs and would be subject to a budget amendment transferring these monies ($5,000) from the general fund. The EMS would like to purchase defibs also, but needs to bring it before a G/W Joint Meeting. The intent is for the purchase of the FD defibs to combine the purchase with the anticipated EMS purchase of their defibs. The motion therefore, is contingent upon the outcome of the G/W Jt. Meeting. A Roll Call Vote – Stapp, yes; Fritzke, yes; Newsome, yes; Boughner, yes. Motion carried. Note: Tom had identified another $1,000 as monies available. These monies cannot be used since those monies are already included in the budget as revenues and are used to offset the expenditures for the Fire Department. Only additional monies received on behalf of the FD, can be used.
   f. CUP – Robert Heffernan – Change use from Seasonal to Year-Round Dwelling - A Fritzke/Stapp motion to approve the CUP for Robert Heffernan; motion carried.
   g. Purchase of Address Signs for Wascott Residents - Supv Fritzke commented the Town Plan Commission has voted unanimously to have the costs for the purchase of address signs for all Wascott residents be included in the 2017 budget.
h. **Job Descriptions for Town Employees** - Chair Boughner stated that Supv Newsome has drafted job descriptions for town employees. He suggested the Board meet and review the “draft” of the job descriptions at another time. It will be important to have this in place when hiring a new Highway Supervisor.

i. **Discussion on Content of Town Board Meeting Minutes** – Supv Stapp commented there is no problem with the way the Clerk is doing the minutes. Seems like there is no good way to take minutes. Since the minutes are a record, and can be changed by a Board vote, there are times when the minutes could reflect more of the discussion. Supv Newsome commented there are times it is very important that certain discussions be put in minutes. Chair Boughner related the Clerk is an elected official whose duties are set forth in the statutes. The clerk attends town board meetings and keeps a full record of its proceedings. The Board may change the minutes if they wish.

j. **Infrastructure Committee Duties** – Supv Stapp wants clarification on who sets the duties for the committee – the Board or the Chair? What is the status of the duties of the Committee? A Newsome/Fritzke motion that the Town Board **affirm the job description for the committee per the November 12, 2013 document adopted by Greg Jensen**. Chair Boughner commented it was his understanding this was deferred to the Chair. Refer to last meetings minutes of September 6. Supv Newsome withdrew her motion, Supv Fritzke agreed. A Newsome/Stapp motion to withdraw original motion and refer to Town Chair and have Town Chair meet with the Infrastructure Committee to develop the duties. Yes-3; No-1. Motion carried.

k. **Closed Session Follow-up from Joint Gordon/Wascott Meeting** – Supv Stapp had attended that meeting which went into closed session. Wanted to know the outcome of that closed session meeting. Chair Boughner stated there was no outcome – dissolved away!

7. **A Fritzke/Stapp motion to adjourn at 8:25 p.m.; motion carried.**

Respectfully submitted,

Jeannette Atkinson
Clerk/Treasurer